



BREËRIVIER WYNLAND
REEDE RIVER WINELANDS
MUNISIPALITEIT ~ MUNICIPALITY ~ MASIPALA

Service Delivery and Budgetary Implementation Plan – 2009/10


S.J. NGONYAMA

EXECUTIVE MAYOR


S.A. MOKWENI

MUNICIPAL MANAGER

STRATEGIC PRINCIPLES

SLOGAN

People at the centre of development

VISION

Together we strive for a unified, prosperous community where people are at the centre of development.

MISSION

Council will achieve its vision to:

- establish a good and transparent Local Government
- provide equal, sustainable and affordable services to all
- enhance cooperation between all relevant stakeholders through community participation processes
- established and improve social and economic development for all
- enhance sustainable environmental development

STRATEGIC OBJECTIVES

in order of priority

- to effectively respond to the Housing needs of the community
 - to deliver quality Basic Services
 - to create a basis for Local Economic Development
- to transform the organization and to develop its Administration in line with Council's new vision
 - to practice Sound Financial Management
- to strengthen public confidence through effective Stakeholder Management

STRATEGIC OBJECTIVES

Strategic Objective 1: **To effectively respond to the Housing needs of the community**

Programmes for Housing delivery

1. Building of RDP low cost housing
2. Provision of Services/Infrastructure for new RDP Housing Projects
3. Updating of Housing waiting list
4. Provision of Social housing – to cater for the needs of those above the low cost housing criteria, but who still does not qualify for corporate housing ventures
5. Eradication of Squatter areas
6. Land available for housing
7. Finalise proposals for future low cost housing developments and finalize subsidy applications
8. Repair of Structural damages to post 94 (RDP) houses

Strategic Objective 2: **To deliver quality basic services to the community**

Programmes for Basic Service delivery

1. Delivery of Quality Water to the community
2. Deliver high standard of Sanitation
3. Upgrading of Roads Infrastructure
4. Upgrading of Storm Water
5. Delivery of Electrical Infrastructure
6. Delivery of Planning and Economic Development Services
7. Traffic and Law Enforcement
8. Delivery of quality Firefighting and Disaster Management Services
9. Delivery of Library Services
10. Delivery of quality Community, Recreational and Sport Facilities and Cemeteries
11. Delivery of Environmental Service

STRATEGIC OBJECTIVES Continued

Strategic Objective 3: **To create an enabling environment for Local Economic Development**

Programmes for Local Economic Development

1. Implementation of the LED strategy
2. Affirmative procurement Practices
3. Establishment and strengthening of the Local Economic Development Forum
4. Emerging Business Support programmes implemented
5. Tourism Development to create economic growth
6. Programmes to address unemployment
7. Skills Development
8. Industrial development
9. Establishment and strengthening of informal trading zones
10. Business Support programmes implemented
11. Land reform projects to create economic empowerment

Strategic Objective 4: **To transform the organisation and to develop its administration and corporate governance in support of delivery**

Programmes for Organisational Transformation

1. The Development of the Administration in support of delivery
2. Strengthening Corporate Governance

STRATEGIC OBJECTIVES Continued

Strategic Objective 5: **To maintain sound financial management practices**

Programmes for Sound Financial Management

1. Accurate and timely financial reporting
2. Building and strengthening financial expertise
3. Effective asset management
4. Effective IT management
5. General sound financial practices
6. Effective management of Supply Chain Processes

Strategic Objective 6: **To strengthen public confidence through effective Stakeholder management**

Programmes for effective Stakeholder Management:

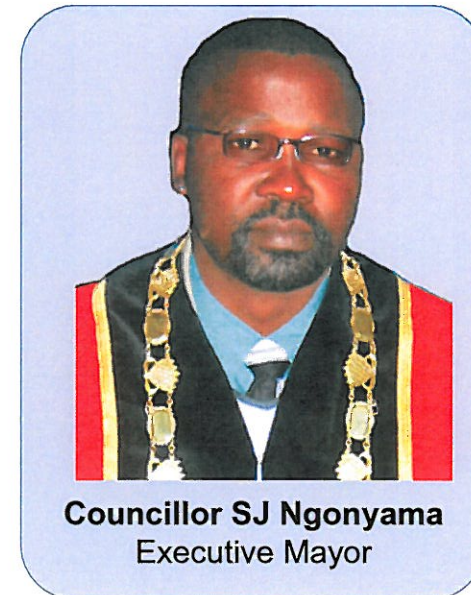
1. Manage Stakeholder relations for effective service delivery
2. Strengthen social programmes to enhance public participation

This document is the result of various interactions with stakeholders, both internal and external. The content of this SDBIP flows from the IDP and our Budget. The SDBIP is a practical “hands on” document that provides immediate insight into the workings of our Municipality.

This SDBIP document will assist us to:

- improve our service delivery;
- harness our expertise and potential to more effectively clear all bottlenecks that slows down service delivery;
- monitor and review the performance of the Municipality against real and measurable targets;
- report to the public on the performance of the Municipality.

We are mindful that we need to deliver at a pace which echoes the commitment that we made to our people.



Section 1 of Municipal Finance Management Act defines the SDBIP as:

“a detailed plan approved by the mayor of a municipality in terms of section 53 (1)(c)(ii) for the implementing of the municipality’s delivery of services and the execution of its annual budget and which must indicate –

(a) projections for each month of –

(i) revenue to be collected, by source; and

(ii) operational and capital expenditure by vote;

(b) service delivery targets and performance indicators for each quarter;

...”

The attached SDBIP is a lower layer detailed plan to assist management in the implementation of the budget and with delivery in terms of the organizational strategic objectives.

The SDBIP is essentially a management implementation tool of the budget and it inter alia assists with:

- Indicating the responsibilities and the outputs for each of the senior managers
- Determining the performance agreement of the Municipal Manager and other senior managers
- Developing managers to be better problem solvers as they continually look out for anticipated problems
- Helping Council and the community to be able to monitor performance of the Municipality



Mr SA. Mokweni
Municipal Manager

Mayoral Committee

"We will deliver at a pace which echoes the commitment that we made to our people."



Councillor SJ Ngonyama
Executive Mayor

"We strive for a unified, prosperous community."



Cllr CJ Grootboom
Deputy Mayor



Cllr EJ Vollenhoven



Cllr OC Simpson

Executive Management Team

MANAGER: EXECUTIVE
SUPPORT SERVICES



Ms C O Matthys



Mr SA. Mokweni
Municipal Manager

*People at the
Centre of
development*

DIRECTOR:
INFRASTRUCTURE
DEVELOPMENT



Mr J de K Jooste

DIRECTOR: COMMUNITY
SERVICES



Mr M J Mhlom

CHIEF FINANCIAL
OFFICER



Mr C F Hoffmann

DIRECTOR: CORPORATE
SERVICES



Mr A W J Everson

MONTHLY PROJECTIONS OF REVENUE BY SOURCE: 2009/2010

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
PROPERTY RATES	1,390,511	2,619,974	4,317,290	1,850,448	1,591,789	1,319,662	1,441,854	1,226,770	1,226,770	1,226,770	1,302,913	1,490,521	21,005,272
ELECTRICITY REVENUE	9,418,004	8,759,980	9,674,246	11,486,169	9,704,548	10,836,413	14,110,662	12,788,423	16,208,718	15,965,889	14,739,962	11,911,653	145,604,667
WATER REVENUE	1,493,232	1,270,316	1,008,221	906,636	1,118,578	1,375,547	2,489,080	1,863,759	3,056,216	2,865,170	2,266,939	1,707,664	21,421,358
SANITATION REVENUE	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	1,285,468	15,425,616
REFUSE REMOVAL	989,012	989,012	989,012	989,012	989,012	989,012	989,012	989,012	989,012	989,012	989,012	989,008	11,868,140
IRRIGATION WATER	81,333	81,333	81,333	81,333	81,333	81,333	81,333	81,333	81,333	81,333	81,333	81,337	976,000
GRANTS	66,250	7,986,680	66,250	66,250	7,986,680	66,250	66,250	7,986,680	66,250	66,250	66,250	8,058,681	31,753,721
INTEREST	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	775,000	9,300,000
RENT	102,673	102,673	102,673	102,673	102,673	102,673	102,673	102,673	102,673	102,673	102,673	102,673	1,232,076
PENALTIES	54,858	54,858	54,858	54,858	54,858	54,858	54,858	54,858	54,858	54,858	54,858	54,862	658,300
LICENCES	367,957	367,957	367,957	367,957	367,957	367,957	367,957	367,957	367,957	367,957	367,957	367,959	4,415,486
OTHER	984,559	984,559	984,559	984,559	984,559	984,559	984,559	984,559	984,559	984,559	984,559	984,543	8,844,692
TOTAL	17,008,857	25,277,810	19,706,867	18,950,363	25,042,455	18,238,732	22,748,706	28,506,492	25,198,814	24,764,939	23,016,924	27,809,369	272,505,327

MONTHLY PROJECTIONS OF REVENUE AND EXPENDITURE BY VOTE

	JULY			AUGUST			SEPTEMBER		
	OPEX	CAPEX	REV	OPEX	CAPEX	REV	OPEX	CAPEX	REV
MUNICIPAL MANAGER	963696.896	0	0	963696.896	50000	0	963696.896	50000	0
STRATEGIC PROGRAMMES	71713.466		0	71713.466		0	71713.46599		0
WARD COMMITTEES	35028.75		0	35028.75		0	35028.75		0
SOCIAL & ECONOMIC DEVELOPMENT	242164.615	0	29167	242164.615	0	29167	242164.615	0	29167
CORPORATE SERVICES	453684.042	0	0	453684.042	300000	0	453684.0421	150000	0
COUNCILS GENERAL EXPENDITURE	1170722.21		144525	1170722.21		144525	1170722.21		144525
MAYOR EXPENDITURE	10715.75		0	10715.75		0	10715.75		0
SPEAKER EXPENDITURE	833.333333		0	833.333333		0	833.3333333		0
RATES ADMINISTRATION	71260.4167		1556007	71260.4167		2931797	71260.41667		4831124
FINANCE	2457341.57		3085824	2457341.57		3085824	2457341.569		3085824
INFORMATION TECHNOLOGY	213706.652	50000	0	213706.652	100000	0	213706.6518	400000	0
COMMUNITY SERVICES	145182.489		0	145182.489		0	145182.4892		0
HOUSING	628934.549	2400000	105529	628934.549	1440000	105529	628934.5494	1584000	105529
CEMETERIES	59762.3146	0	19132	59762.3146	0	19132	59762.31462	0	19132
LIBRARIES	333703.832	0	72834	333703.832	0	72834	333703.8323	0	72834
DISASTER MANAGEMENT	288762.023	0	4167	288762.023	0	4167	288762.023	0	4167
ENVIRONMENTAL SERVICES	951540.701	0	15177	951540.701	0	15177	951540.701	0	15177
COMMUNITY HALLS	211102.171	0	25000	211102.171	0	25000	211102.1712	0	25000
CLEANSING	981664.557	1111595	1114012	981664.557	0	1114012	981664.5568	0	1114012
SWIMMING POOLS	95873.2416		11667	95873.2416		11667	95873.24162		11667
INFRASTRUCTURE DEVELOPMENT	70290.2669		29167	70290.2669		29167	70290.26691		29167
TOWN PLANNING	312436.122	0	172358	312436.122	0	172358	312436.1217	0	172358
ELECTRICAL SERVICES	7494350	500000	9884581	6970730	1200000	9193957	7698254	2000000	10153517
WORKSHOP	44767.585		22000	44767.585		22000	44767.58501		22000
CIVIL ENGINEERING SERVICES	499433.976	0	0	499433.976	0	0	499433.976	0	0
PROPERTY MAINTENANCE	421447.765		184467	421447.765		184467	421447.7649		184467
MAIN ROADS	7500		6000	7500		6000	7500		6000
IRRIGATION WATER	57148.517		81333	57148.517		81333	57148.51701		81333
ROADS & STREETS	1078786.68	0	4278	1078786.68	400000	4278	1078786.684	500000	4278
SEWERAGE	737835.946	0	1368801	737835.946	0	1368801	737835.9457	0	1368801
WATER	1071058	681100	1608250	911165	300000	1368163	723172	600000	1085881
TRAFFIC SERVICES	638949.256	0	440245	638949.256	215000	440245	638949.2556	0	440245
TOTAL	21821397.7	4742695	19984521	21137884.7	4005000	20429600	21677415.7	5284000	23006205

MONTHLY PROJECTIONS OF REVENUE AND EXPENDITURE BY VOTE

	OCTOBER			NOVEMBER			DECEMBER		
	OPEX	CAPEX	REV	OPEX	CAPEX	REV	OPEX	CAPEX	REV
MUNICIPAL MANAGER	963696.896	50000	0	1340615.152	50000	0	963696.896	50000	0
STRATEGIC PROGRAMMES	71713.46599		0	102024.236		0	71713.46599		0
WARD COMMITTEES	35028.75		0	35028.75		0	35028.75		0
SOCIAL & ECONOMIC DEVELOPMENT	242164.615	0	29167	242164.615	0	29167	242164.615	0	29167
CORPORATE SERVICES	453684.0421	150000	0	803736.9206	150000	0	453684.0421	100000	0
COUNCILS GENERAL EXPENDITURE	1170722.21		144525	1170722.21		144525	1170722.21		144525
MAYOR EXPENDITURE	10715.75		0	10715.75		0	10715.75		0
SPEAKER EXPENDITURE	833.3333333		0	833.3333333		0	833.3333333		0
RATES ADMINISTRATION	71260.41667		2070685	71260.41667		1781241	71260.41667		1476725
FINANCE	2457341.569		3085824	3025410.657		3085824	2457352.107		3085824
INFORMATION TECHNOLOGY	213706.6518	50000	0	261037.0518	100000	0	213706.6518	50000	0
COMMUNITY SERVICES	145182.4892		0	282200.8377		0	145182.4892		0
HOUSING	628934.5494	2248000	105529	714127.0494	2536000	105529	651391.8534	2200000	105529
CEMETERIES	59762.31462	250000	19132	82438.50462	0	19132	63731.22734	0	19132
LIBRARIES	333703.8323	100000	72834	540914.1923	0	72834	333703.8323	0	72834
DISASTER MANAGEMENT	288762.023	0	4167	570697.583	0	4167	288762.023	0	4167
ENVIRONMENTAL SERVICES	951540.701	0	15177	1385905.901	30000	15177	955078.7236	0	15177
COMMUNITY HALLS	211102.1712	0	25000	325507.6512	0	25000	211102.1712	300000	25000
CLEANSING	981664.5568	1731582	1114012	1399185.507	0	1114012	986019.2445	0	1114012
SWIMMING POOLS	95873.24162		11667	139036.7016		11667	95873.24162		11667
INFRASTRUCTURE DEVELOPMENT	70290.26691		29167	110230.2869		29167	70290.26691		29167
TOWN PLANNING	312436.1217	0	172358	440785.4217	0	172358	312436.1217	0	172358
ELECTRICAL SERVICES	9140087	1200000	12055204	7722367	3080000	10185320	10077176.51	4435000	11373258
WORKSHOP	44767.58501		22000	74330.21501		22000	44767.58501		22000
CIVIL ENGINEERING SERVICES	499433.976	0	0	746898.486	0	0	499662.051	0	0
PROPERTY MAINTENANCE	421447.7649		184467	507932.3049		184467	471339.8716		184467
MAIN ROADS	7500		6000	7500		6000	7500		6000
IRRIGATION WATER	57148.51701		81333	70077.79701		81333	57148.51701		81333
ROADS & STREETS	1078786.684	500000	4278	1399838.644	500000	4278	1351603.824	500000	4278
SEWERAGE	737835.9457	0	1368801	914359.2457	0	1368801	2034933.145	0	1368801
WATER	650307	600000	976470	802328	500000	1204738	1886302.7	500000	1481500
TRAFFIC SERVICES	638949.2556	0	440245	741104.7756	0	440245	674494.554	0	440245
TOTAL	23046383.7	6879582	22038042	26041315.2	6946000	20106982	26909378.19	8135000	21267166

MONTHLY PROJECTIONS OF REVENUE AND EXPENDITURE BY VOTE

	JANUARY			FEBRUARY			MARCH		
	OPEX	CAPEX	REV	OPEX	CAPEX	REV	OPEX	CAPEX	REV
MUNICIPAL MANAGER	963696.896	50000	0	963696.896	50000	0	963696.896	50000	0
STRATEGIC PROGRAMMES	71713.46599		0	71713.46599		0	71713.46599		0
WARD COMMITTEES	35028.75		0	35028.75		0	35028.75		0
SOCIAL & ECONOMIC DEVELOPMENT	242164.615	0	29167	242164.615	0	29167	242164.615	0	29167
CORPORATE SERVICES	453684.0421	150000	0	453684.0421	200000	0	453684.0421	200000	0
COUNCILS GENERAL EXPENDITURE	1170722.21		144525	1170722.21		144525	1170722.21		144525
MAYOR EXPENDITURE	10715.75		0	10715.75		0	10715.75		0
SPEAKER EXPENDITURE	833.3333333		0	833.3333333		0	833.3333333		0
RATES ADMINISTRATION	71260.41667		1613460	71260.41667		1372778	71260.41667		1372778
FINANCE	2457341.569		3085824	2457341.569		3085824	2457341.569		3085824
INFORMATION TECHNOLOGY	213706.6518	50000	0	213706.6518	50000	0	213706.6518	50000	0
COMMUNITY SERVICES	145182.4892		0	145182.4892		0	145182.4892		0
HOUSING	628934.5494	1480000	105529	628934.5494	2440000	105529	628934.5494	2920000	105529
CEMETERIES	59762.31462	50000	19132	59762.31462	0	19132	59762.31462	0	19132
LIBRARIES	333703.8323	0	72834	333703.8323	0	72834	333703.8323	0	72834
DISASTER MANAGEMENT	288762.023	0	4167	288762.023	0	4167	288762.023	0	4167
ENVIRONMENTAL SERVICES	951540.701	40000	15177	951540.701	250000	15177	951540.701	360000	15177
COMMUNITY HALLS	211102.1712	0	25000	211102.1712	400000	25000	211102.1712	700000	25000
CLEANSING	981664.5568	220000	1114012	981664.5568	0	1114012	981664.5568	186823	1114012
SWIMMING POOLS	95873.24162		11667	95873.24162		11667	95873.24162		11667
INFRASTRUCTURE DEVELOPMENT	70290.26691		29167	70290.26691		29167	70290.26691		29167
TOWN PLANNING	312436.1217	0	172358	312436.1217	0	172358	312436.1217	150000	172358
ELECTRICAL SERVICES	11228520	765000	14809717	10176351	2440000	13421973	12898042	100000	17011713
WORKSHOP	44767.58501		22000	44767.58501		22000	44767.58501		22000
CIVIL ENGINEERING SERVICES	499433.976	0	0	499433.976	0	0	499433.976	0	0
PROPERTY MAINTENANCE	421447.7649		184467	421447.7649		184467	421447.7649		184467
MAIN ROADS	7500		6000	7500		6000	7500		6000
IRRIGATION WATER	57148.51701		81333	57148.51701		81333	57148.51701		81333
ROADS & STREETS	1078786.684	500000	4278	1078786.684	600000	4278	1078786.684	0	4278
SEWERAGE	737835.9457	0	1368801	737835.9457	0	1368801	737835.9457	0	1368801
WATER	1785354	600000	2680804	1336827	750000	2007317	2192147	1514900	3291624
TRAFFIC SERVICES	638949.2556	0	440245	638949.2556	0	440245	638949.2556	0	440245
TOTAL	26269863.7	3905000	26039664	24769167.7	7180000	23737751	28346178.7	6231723	28611798

MONTHLY PROJECTIONS OF REVENUE AND EXPENDITURE BY VOTE

	APRIL			MAY			JUNE		
	OPEX	CAPEX	REV	OPEX	CAPEX	REV	OPEX	CAPEX	REV
MUNICIPAL MANAGER	963696.896	50000	0	963696.896	50000	0	963696.896	0	0
STRATEGIC PROGRAMMES	71713.46599		0	71713.46599		0	71713.46599		0
WARD COMMITTEES	35028.75		0	35028.75		0	35028.75		0
SOCIAL & ECONOMIC DEVELOPMENT	242164.615	0	29167	242164.615	0	29167	282104.635	1350000	29163
CORPORATE SERVICES	453684.0421	200000	0	453684.0421	0	0	453684.0421	0	0
COUNCILS GENERAL EXPENDITURE	1170722.21		144525	1170722.21		144525	1170722.21		144523
MAYOR EXPENDITURE	10715.75		0	10715.75		0	10715.75		0
SPEAKER EXPENDITURE	833.3333333		0	833.3333333		0	833.3333333		0
RATES ADMINISTRATION	71260.41667		1372778	71260.41667		1457983	71260.41667		1667915.98
FINANCE	2457341.569		3085824	2457341.569		3085824	2457352.107		3085822
INFORMATION TECHNOLOGY	213706.6518	100000	0	213706.6518	100000	0	213706.6518	0	0
COMMUNITY SERVICES	145182.4892		0	145182.4892		0	145182.4892		0
HOUSING	628934.5494	2584000	105529	628934.5494	2920000	105529	651391.8534	2899000	105533.38
CEMETERIES	59762.31462	0	19132	59762.31462	0	19132	63731.22734	0	19132.0975
LIBRARIES	333703.8323	0	72834	333703.8323	0	72834	333703.8323	0	72837
DISASTER MANAGEMENT	288762.023	250000	4167	288762.023	0	4167	108981.983	0	4163
ENVIRONMENTAL SERVICES	951540.701	420000	15177	951540.701	100000	15177	955078.7236	100000	15176.665
COMMUNITY HALLS	211102.1712	0	25000	211102.1712	400000	25000	211102.1712	0	25000
CLEANSING	981664.5568	0	1114012	981664.5568	0	1114012	986019.2445	500000	1114008.05
SWIMMING POOLS	95873.24162		11667	95873.24162		11667	95873.24162		11663
INFRASTRUCTURE DEVELOPMENT	70290.26691		29167	70290.26691		29167	140883.9954		29163
TOWN PLANNING	312436.1217	0	172358	312436.1217	0	172358	312436.1217	0	172362
ELECTRICAL SERVICES	12704811	100000	16756853	11729283	0	15470193	10932794.27	0	12501765.17
WORKSHOP	44767.58501		22000	44767.58501		22000	44767.58501		22000
CIVIL ENGINEERING SERVICES	499433.976	0	0	499433.976	0	0	499662.051	0	0
PROPERTY MAINTENANCE	421447.7649		184467	421447.7649		184467	471339.8716		184463
MAIN ROADS	7500		6000	7500		6000	7500		6000
IRRIGATION WATER	57148.51701		81333	57148.51701		81333	57148.51701		81337
ROADS & STREETS	1078786.684	0	4278	1078786.684	0	4278	1351603.824	0	4282.64
SEWERAGE	737835.9457	0	1368801	737835.9457	0	1368801	2034933.145	0	1368804.655
WATER	2055114	1200000	3085863	1626018	1300000	2441552	2124520.065	1200000	1839195.659
TRAFFIC SERVICES	638949.2556	0	440245	638949.2556	0	440245	854274.594	0	440249.46
TOTAL	28015914.7	4904000	28151177	26611290.7	4870000	26305411	28113747.07	6049000	22944559.76

QUARTERLY PROJECTIONS OF REVENUE AND EXPENDITURE BY VOTE

	JULY - SEPTEMBER			OCTOBER - DECEMBER			JANUARY - MARCH			APRIL - JUNE		
	OPEX	CAPEX	REV	OPEX	CAPEX	REV	OPEX	CAPEX	REV	OPEX	CAPEX	REV
MUNICIPAL MANAGER	2891090.688	100000	0	3268008.944	150000	0	2891090.688	150000	0	2891090.688	100000	0
STRATEGIC PROGRAMMES	215140.398	0	0	245451.168	0	0	215140.398	0	0	215140.398	0	0
WARD COMMITTEES	105086.25	0	0	105086.25	0	0	105086.25	0	0	105086.25	0	0
SOCIAL & ECONOMIC DEVELOPMENT	726493.8451	0	87501	726493.8451	0	87501	726493.8451	0	87501	766433.8651	1350000	87497
CORPORATE SERVICES	1361052.126	450000	0	1711105.005	400000	0	1361052.126	550000	0	1361052.126	200000	0
COUNCILS GENERAL EXPENDITURE	3512166.63	0	433575	3512166.63	0	433575	3512166.63	0	433575	3512166.63	0	433573
MAYOR EXPENDITURE	32147.25	0	0	32147.25	0	0	32147.25	0	0	32147.25	0	0
SPEAKER EXPENDITURE	2500	0	0	2500	0	0	2500	0	0	2500	0	0
RATES ADMINISTRATION	213781.25	0	9318928	213781.25	0	5328651	213781.25	0	4359016	213781.25	0	4498676.98
FINANCE	7372024.706	0	9257472	7940104.333	0	9257472	7372024.706	0	9257472	7372035.244	0	9257470
INFORMATION TECHNOLOGY	641119.9555	550000	0	688450.3555	200000	0	641119.9555	150000	0	641119.9555	200000	0
COMMUNITY SERVICES	435547.4675	0	0	572565.816	0	0	435547.4675	0	0	435547.4675	0	0
HOUSING	1886803.648	5424000	316587	1994453.452	6984000	316587	1886803.648	6840000	316587	1909260.952	8403000	316591.38
CEMETERIES	179286.9439	0	57396	205932.0466	250000	57396	179286.9439	50000	57396	183255.8566	0	57396.0975
LIBRARIES	1001111.497	0	218502	1208321.857	100000	218502	1001111.497	0	218502	1001111.497	0	218505
DISASTER MANAGEMENT	866286.0689	0	12501	1148221.629	0	12501	866286.0689	0	12501	886506.0289	250000	12497
ENVIRONMENTAL SERVICES	2854622.103	0	45531	3292525.326	30000	45531	2854622.103	650000	45531	2858160.126	620000	45530.665
COMMUNITY HALLS	633306.5137	0	75000	747711.9937	300000	75000	633306.5137	1100000	75000	633306.5137	400000	75000
CLEANSING	2944993.671	1111595	3342036	3366869.308	1731582	3342036	2944993.671	406823	3342036	2949348.358	500000	3342032.05
SWIMMING POOLS	287619.7249	0	35001	330783.1849	0	35001	287619.7249	0	35001	287619.7249	0	34997
INFRASTRUCTURE DEVELOPMENT	210870.8007	0	87501	250810.8207	0	87501	210870.8007	0	87501	281464.5292	0	87497
TOWN PLANNING	937308.365	0	517074	1065657.665	0	517074	937308.365	150000	517074	937308.365	0	517078
ELECTRICAL SERVICES	22163334	3700000	29232055	26939630.51	8715000	33613782	34302913	3305000	45243403	35366888.27	100000	44728811.17
WORKSHOP	134302.755	0	66000	163865.385	0	66000	134302.755	0	66000	134302.755	0	66000
CIVIL ENGINEERING SERVICES	1498301.928	0	0	1745994.513	0	0	1498301.928	0	0	1498530.003	0	0
PROPERTY MAINTENANCE	1264343.295	0	553401	1400719.941	0	553401	1264343.295	0	553401	1314235.401	0	553397
MAIN ROADS	22500	0	18000	22500	0	18000	22500	0	18000	22500	0	18000
IRRIGATION WATER	171445.551	0	243999	184374.831	0	243999	171445.551	0	243999	171445.551	0	244003
ROADS & STREETS	3236360.052	900000	12834	3830229.152	1500000	12834	3236360.052	1100000	12834	3509177.192	0	12838.64
SEWERAGE	2213507.837	0	4106403	3687128.336	0	4106403	2213507.837	0	4106403	3510605.036	0	4106406.655
WATER	2705395	1581100	4062294	3338937.7	1600000	3662708	5314328	2864900	7979745	5805652.065	3700000	7366610.659
TRAFFIC SERVICES	1916847.767	215000	1320735	2054548.585	0	1320735	1916847.767	0	1320735	2132173.105	0	1320739.46
TOTAL	64636698.09	14031695	63420326	75997077.08	21960582	63412190	79385210.09	17316723	78389213	82740952.46	15823000	77401147.76

Project	Quarter 1						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Office of the Municipal Manager																								
Advertising	1	R 123,000			25%		1	R 249,000			50%		1	R 375,000			75%		1	R 500,000			100%	
Corporate Branding and Marketing		R 150,000			25%			R 220,000			50%			R 240,000			75%			R 255,000			100%	
International Relations		R 10,000			25%			R 10,000			50%			R 10,000			75%			R 10,000			100%	
Professional Services		R 50,000			25%			R 50,000			50%			R 50,000			75%			R 50,000			100%	
Events													1	R 50,000			100%							
Development Projects								R 100,000			50%								50	R 100,000		200	100%	314
Development Special Projects		R 100,000			25%			R 100,000			50%			R 100,000			75%			R 50,000			100%	
Poverty alleviation	7	R 600,000	50		25%	84	14	R 1,200,000	100		50%	84	21	R 1,800,000	150		75%	84	35	R 2,500,000	250	50	100%	364
Tourism	1	R 440,000			25%	61	2	R 715,000	20		50%	183	2	R 915,000	20	25	75%	183	3	R 1,122,000	30	50	100%	364
Printing of newsletter	1	R12 500			25%		1	R 12,500			50%		1	R12 500			75%		1	12 500			100%	
Printing of annual report																			100	R100 000			100%	
ID campaign							1	R50 000			50%								1	R50 000			100%	
Vehicle tracking	50	R100 000			100%																			
Public participation	1	R10 000			25%		1	R10 000			50%		1	R10 000			75%		1	R10 000			100%	

Project	Quarter 1						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Directorate: Community Services																								
ACQUISITION OF A COMPACTOR													1	R 1,650,000			100%							
Development of Cemeteries							1	R 100,000			33%	138		R 100,000	6	5	66%	258		R 100,000	6	5	100%	258
Mc Gregor Transfer Station-Construction							1	R 500,000	4		100%	183												
Pavilion Cogmanskloof								R 30,000			5			R 630,000		36	50		1	R 1,300,000		61	100%	241
Recycling Plant								R 1,193,177			66%	54	30	R 1,600,000	6	6	100%	273						
Upgrading of Fire Facility: Robertson																				R 250,000			100%	212
Environmental Services: Fuel		R 145,000			25%			R 145,000			50%			R 145,000			75%			R 145,000			100%	
Environmental Services: Contractors		R 145,000			25%			R 145,000			50%			R 145,000			75%			R 145,000			100%	
Environmental Services: Weed killers		R 15,000			25%			R 15,000			50%			R 15,000			75%			R 15,000			100%	
Environmental Services: Protective clothing		R 6,500			25%			R 6,500			50%			R 6,500			75%			R 6,500			100%	
Hiking Trails														R 100,000			50%			R 100,000			100%	
Environmental Services: Cleansing Materials		R 15,000			25%			R 15,000			50%			R 15,000			75%			R 15,000			100%	

[illegible]

Project	Quarter 1						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Traffic Signs		R 12,500			25%			R 12,500			50%			R 12,500			75%			R 12,500			100%	
Traffic Service: Uniforms		R 22,500			25%			R 22,500			50%			R 22,500			75%			R 22,500			100%	
Traffic Services: Security		R 102,500			25%			R 102,500			50%			R 102,500			75%			R 102,500			100%	
Traffic Services: Fuel		R 50,000			25%			R 50,000			50%			R 50,000			75%			R 50,000			100%	
Disaster Management Repairs & Maintenance		R 39,301			25%			R 39,301			50%			R 39,301			75%			R 39,301			100%	
Disaster Management: Protective Clothing		R 12,500			25%			R 12,500			50%			R 12,500			75%			R 12,500			100%	
Disaster Management: Fuel		R 14,000			25%			R 14,000			50%			R 14,000			75%			R 14,000			100%	
Swimming pools: maintenance		R 15,000			25%			R 15,000			50%			R 15,000			75%			R 15,000			100%	
Swimming pools: Contractors														R 20,000			100%							
Swimming Pools: Chemicals		R 19,965			25%			R 19,965			50%			R 19,965			75%			R 19,965			100%	
Community Halls: Fuel		R 15,000			25%			R 15,000			50%			R 15,000			75%			R 15,000			100%	
Libraries: Repairs & Maintenance		R 14,250			25%			R 14,250			50%			R 14,250			75%			R 14,250			100%	
Upgrading of Traffic Facility: Robertson	1	R 215,000			100%	30	1	R 215,000			100%	30	1	R 215,000			100%	30	1	R 215,000			100%	30

Project	Quarter 1						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Directorate: Corporate Services																								
Buying of new furniture and equipment		R120 000			20%			R240 000			40%			R360 000			60%			R 600 000			100%	364
Upgrading of Municipal Offices in Ashton, Montagu, Robertson, Bonnievale and McGregor																				R1 000 000			100%	364
Upgrading of existing building into civic centre - McGregor																		1		R1 800 000			100%	364
Public participation		R 38,666			25%			R 77,332			50%			R 115,998			75%			R 154,665			100%	
Books en Ordinances		R 22,500			25%			R 45,000			50%			R 67,500			75%			R 90,000			100%	
Printing and Stationary		R 200,000			25%			R 400,000			50%			R 600,000			75%			R 800,000			100%	
Rent Photostat machine		R 100,000			25%			R 200,000			50%			R 300,000			75%			R 400,000			100%	
Training		R 137,500			25%			R 275,000			50%			R 412,500			75%			R 550,000			100%	
Postage		R 300,000			25%			R 600,000			50%			R 900,000			75%			R 1,200,000			100%	
Professional Services		R 87,500			25%			R 175,000			50%			R 262,500			75%			R 350,000			100%	
Bursaries		R 45,000			25%			R 90,000			50%			R 135,000			75%			R 180,000			100%	

Project	Quarter 1						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Skills Development		R 145,000			25%			R 290,000			50%			R 435,000			75%			R 580,000			100%	
Refreshments		R 46,250			25%			R 92,500			50%			R 138,750			75%			R 185,000			100%	
Section 78 Investigations		R 26,250			25%			R 52,500			50%			R 78,750			75%			R 105,000			100%	
Telephone		R 150,000			25%			R 300,000			50%			R 450,000			75%			R 600,000			100%	
Cell phone		R 125,000			25%			R 250,000			50%			R 375,000			75%			R 500,000			100%	
Repairs and Maintenance (council general)		R 23,750			25%			R 47,500			50%			R 71,250			75%			R 95,000			100%	
Land Studies		R 100,000			25%			R 200,000			50%			R 300,000			75%			R 400,000			100%	
Repairs and Maintenance (Property)		R 51,073			25%			R 102,146			50%			R 153,219			75%			R 204,293			100%	

Project	Quarter 1						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Directorate: Finance																								
1st INTERIM VALUATION – 2009-2010					30%	41	1	R 75 000,00			60%	117	1	R 75 000,00			85%	223	2	R 150,00			100%	232
2nd INTERIM VALUATION – 2009-2010																	35%	49	1	R 345,000			100%	166
Appoint meter readers		R 87,500			25%	91	6	R 87,500			50%	183	6	R 87,500	6	6	75%	183	6	R 87,500	6	6	100%	364
BUDGET PROCESS FOR 2010/2011	1				8%	52	2				58%	103	4				79%	242	5				100%	310
GENERAL VALUATION 2011 - 2014					35%	76	1	R 333,000			60%	183	1	R 333,000			75%	203	1	R 334,000			100%	364
Disaster Recovery (R 700,000)		R600 000			80%			R100 000			20%	91												
General ICT needs (R 30,000)		R 5,000			20			R10 000			50			R10 000			80%	272		R 5 000			100%	
Printing and Stationery(R200,000)		R 50 000			25%	92		R 50 000			25%	184		R 50 000			25%	274		R 50 000			25%	365
Postage (R 220 000,00)		R 55 000			25%	92		R55 000			50%	184		R 55 000			75%	274		R 55 000			100%	365
Computer licenses (R 850 000)		R 500 000			60%	92		R 100 000			70%	184		R 100 000			80%	274		R 150 000			100%	365

Project	Quarter 1						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Website (R 20 000)		R5 000			25%	92		R5 000			50%	184		R5 000			75%	274		R5 000			100%	365
Contractors (R 350 000)		R 87,500			25%	92		R 87,500			50%	184		R 87,500			75%	274		R 87,500			100%	365
Audit fees (R 1, 500 000)								R 800 000			80			R 500 000			95%	274		R 200 000			100%	365

Project	Project						Quarter 2						Quarter 3						Quarter 4					
	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration	Quantities	Budget	Employment	Training	Activities	Duration
Directorate: Infrastructure Development																								
Electricity for Houses		R262 500.00	5		25%	90		R262 500.00	5		50%	90		R262 500.00	5		75%	90		R262 500.00	5		100%	90
Geographical Information Systems (GIS Project)														R 150,000			100%	273						
Installation of Services		R2 250 000.00			25%	90		R2 250 000.00			50%	90		R2 250 000.00			75%	90		R2 250 000.00			100%	60
Building of Houses	78	R4 662 750.00	50		25%	90	78	R4 662 750.00	50		50%	90	78	R4 662 750.00	50		75%	90	78	R4 662 750.00	50		100%	90
Installation 11kV Ring Main Feeder Ashton														R125 000.00			50%	90		R125 000.00			100%	90
Installation of services housing (Ward 5)								R4,500 000.00	15		50%	90		R4,500 000.00	15		100%	90						
Relocation of electrical connections for new housing projects.		R175 000.00			25%	90		R175 000.00			50%	90		R175 000.00			75%	90		R175 000.00			100%	60
Replace Prepaid Meters							105	R100 000.00			33%	90	105	R100 000.00			66%	90	105	R100 000.00			100%	90
Replacement/Upgrading of water network		R1 282 450.00	10		50%	90		R1 282 450.00	10		100%	90												
Streetlights Housing Project								R 20,000	5		100%	167												
Upgrading 11Kv : Giep de Kok Substation Bonnievale																				R 200,000			100%	280
Upgrading 11Kv lines Stormsvlei/Kapteinsdrift, Bonnievale														100 000.00			100%	120						
Upgrading low-tension reticulation lines Montagu														R 150,000			100%	120						
Upgrading Robertson Main Substation Phase 2								R3 933 333.33			33%	90		3 933 333.33			66%	90		R3 933 333.33			100%	90
Upgrading Robertson Reticulation Industrial Area – Phase 1								R500 000.00			50%	87		R500 000.00			100%	90						

[illegible]

CAPITAL PROJECTS PER WARD

Project	Doelwit	Prioriteit	Ward	Amount	BASIC CAPITAL	AD HOC FUNDS	SOURCE
MUNICIPAL MANAGER							
Equipment			Inst	R 500,000 R 0	R 500,000		
TOTAL MUNICIPAL MANAGER				R 500,000	R 500,000	R 0	
CORPORATE SERVICES							
Alterations / Upgrading Offices	INSTUT.		Inst	R 1,000,000	R 1,000,000		
Office Equipment	INSTUT.		Inst	R 600,000 R 0	R 600,000		
TOTAL CORPORATE SERVICES				R 1,600,000	R 1,600,000	R 0	
INFORMATION & COMMUNICATION TECHNOLOGY							
General ICT needs	INSTUT.		Inst	R 1,100,000 R 0	R 700,000	R 400,000	FMG
TOTAL INFORMATION & COMMUNICATION TECHNOLOGY				R 1,100,000	R 700,000	R 400,000	
TOWN PLANNING							
GIS Project				R 150,000 R 0	R 150,000		
TOTAL TOWN PLANNING				R 150,000	R 150,000	R 0	
LOCAL ECONOMIC DEVELOPMENT							
Informal Trading Areas Montagu			6	R 600,000		R 600,000	Neighbourhood Development Grant
Informal Trading Areas Bonnievale			8	R 750,000 R 0		R 750,000	
TOTAL SOCIAL ECONOMIC DEVELOPMENT				R 1,350,000	R 0	R 1,350,000	
HOUSING							
Building of Houses	BEHUISING		2	R 14,277,000		R 14,277,000	DEPT HOUSING
Building of Houses			3	R 4,374,000		R 4,374,000	DEPT HOUSING
Installation of Services / Land Acquisition	BEHUISING		5	R 9,000,000	R 9,000,000		
TOTAL HOUSING				R 27,651,000	R 9,000,000	R 18,651,000	

CAPITAL PROJECTS PER WARD

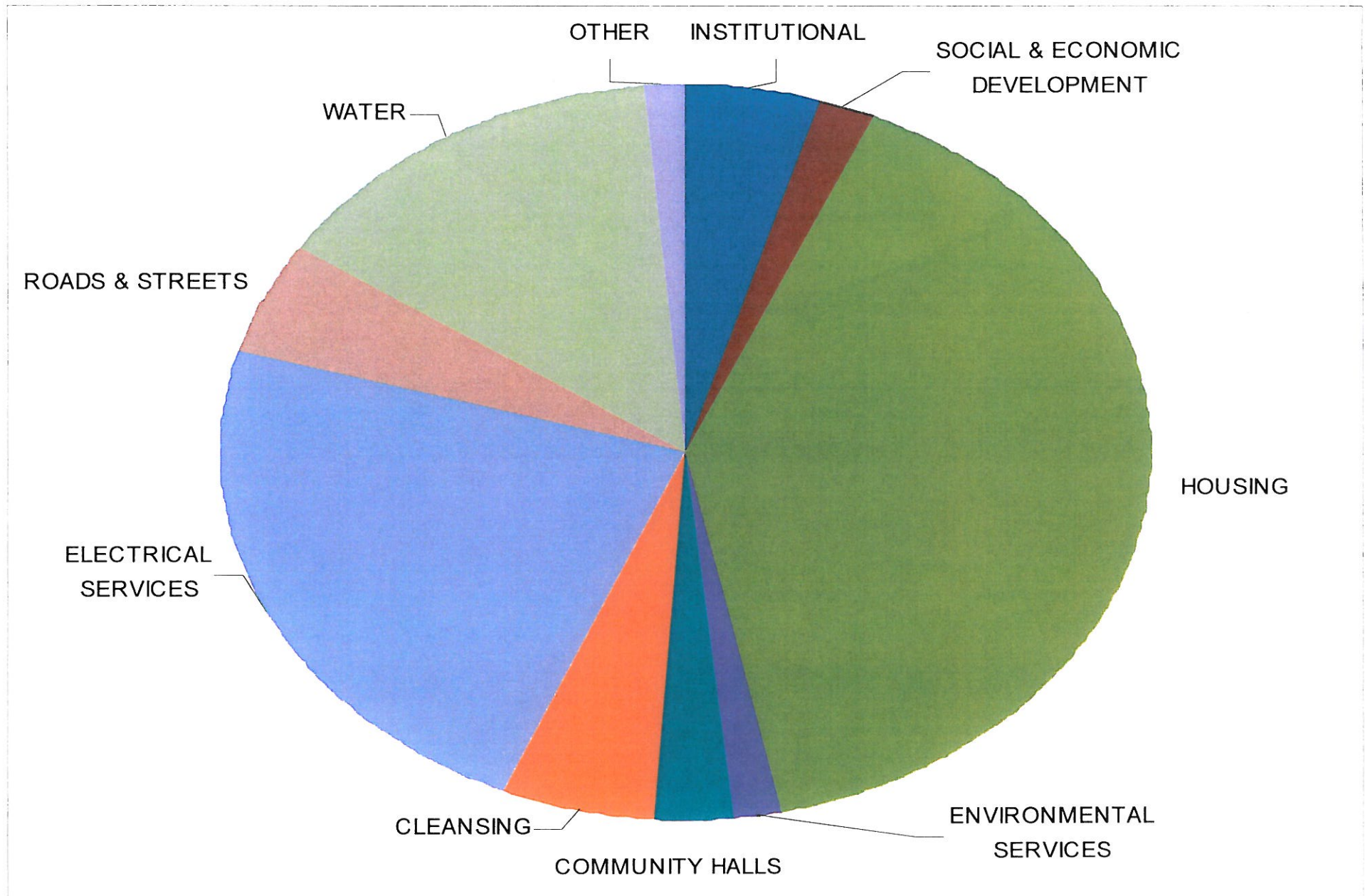
Project	Doelwit	Prioriteit	Ward	Amount	BASIC CAPITAL	AD HOC FUNDS	SOURCE
Tarring of Roads	INFRASTRUK.	1	All	R 3,500,000 R 0	R 3,500,000		
TOTAL ROAD TRANSPORT				R 3,500,000	R 3,500,000	R 0	
WATER							
Replacement of Water Pump line to reservoir	INFRASTRUK.	5	9,10	R 0			
Replacement / Upgrading of Water Network	INFRASTRUK.	6	4	R 2,564,900		R 2,564,900	MIG
Upgrading of water Reservoir McGregor	INFRASTRUK.		5	R 681,100		R 681,100	MIG
Upgrading of water treatment work Montagu	INFRASTRUK.		6,7	R 6,500,000 R 0		R 6,500,000	MIG
TOTAL WATER				R 9,746,000	R 0	R 9,746,000	
ELECTRICAL ENGINEERING							
Electricity for Houses	INFRASTRUK.		All	R 1,050,000	R 1,050,000		
Upgrading Robertson Main Substation Phase 2	INFRASTRUK.		1,2,3	R 11,800,000	R 11,800,000		External Loan
Upgrading Robertson Reticulation Industrial Area			2	R 1,000,000	R 1,000,000		
Voltage Regulator Wakkerstroom Oos	INFRASTRUK.		8	R 250,000	R 250,000		
Streetlights Housing Project	INFRASTRUK.		All	R 20,000	R 20,000		
Replace Prepaid Meters	INFRASTRUK.		All	R 300,000	R 300,000		
Upgrading Low-tension Reticulation lines Montagu	INFRASTRUK.		6	R 150,000	R 150,000		
Upgrading 11Kv. Giep de Kok substation	INFRASTRUK.	1	8	R 200,000	R 200,000		
Upgrading 11Kv lines Rural Stormsvlei/Kapteinsdrift	INFRASTRUK.	1	8	R 100,000	R 100,000		
Installation 11Kv Ring Main Feeder Ashton	INFRASTRUK.	2	9	R 250,000	R 250,000		
Relocation of electrical connections for new housing project	INFRASTRUK.		2	R 700,000	R 700,000		
TOTAL ELECTRICAL ENGINEERING				R 15,820,000	R 15,820,000	R 0	
CEMETERIES							
Development of Cemeteries	GEMEENSKAP		All	R 300,000 R 0	R 300,000		
TOTAL CEMETERIES				R 300,000	R 300,000	R 0	

CAPITAL PROJECTS PER WARD

Project	Doelwit	Prioriteit	Ward	Amount	BASIC CAPITAL	AD HOC FUNDS	SOURCE
LIBRARIES							
Upgrading of Libraries	GEMEENSKAP		All	R 100,000 R 0	R 100,000		
TOTAL LIBRARIES				R 100,000	R 100,000	R 0	
COMMUNITY HALLS							
Building of Community Hall McGregor	GEMEENSKAP		5	R 1,800,000 R 0	R 1,800,000		
TOTAL COMMUNITY HALLS				R 1,800,000	R 1,800,000	R 0	
TRAFFIC							
Building Extension - Robertson Offices	GEMEENSKAP		1,2,3	R 215,000	R 215,000		
TOTAL TRAFFIC				R 215,000	R 215,000	R 0	
DISASTER MANAGEMENT							
Upgrading Fire Facility - Robertson	GEMEENSKAP		1,2,3	R 250,000	R 250,000		
TOTAL FIRE FIGHTING				R 250,000	R 250,000	R 0	
ENVIRONMENTAL SERVICES							
Upgrading of Sport Facilities Cogmanskloof			9	R 1,300,000 R 0	R 1,300,000		
TOTAL SPORT & RECREATION				R 1,300,000	R 1,300,000	R 0	
CLEANSING							
Compactor	INFRASTRUK.		All	R 1,650,000	R 1,650,000		
Recycling Plant	INFRASTRUK.		All	R 1,600,000		R 1,600,000	MIG
Transfer Stations McGregor	INFRASTRUK.		5	R 500,000	R 500,000		MIG
TOTAL CLEANSING				R 3,750,000	R 2,150,000	R 1,600,000	
GRAND TOTAL				69,132,000	37,385,000	31,747,000	

Unless otherwise indicated, all capital expenditure will be financed from the Capital Replacement Reserve.

CAPITAL WORKS PLAN



STAFF

<u>MUNICIPAL MANAGER</u>	Mr S A Mokweni	<u>CHIEF FINANCIAL OFFICER</u>	MR C Hoffman
Manager: Executive Support Services	Ms C O Matthys	Manager: Revenue Services	Ms E du Toit
Manager: IDP	Vacant	Manager: Budget & Support Services	Mr H J Kritzinger
Manager: Special Projects	Mr D van Schalkwyk	Manager: Information & Communication Technology	Vacant
LED Manager	Mr P Salman	Supply Chain Practitioner	Mr S Ncgongolo
<u>DIRECTOR: CORPORATE SERVICES</u>	Mr A W J Everson	<u>Director: Infrastructure Development</u>	Mr J de K Jooste
Manager: Human Resources	Mr T H Carstens	Manager: Civil Engineering Services (West)	Mr N J Koegelenberg
Manager: General Administration	Mr J C J Coetzee	Manager: Civil Engineering Services (East)	Mr M Johnson
Manager: Employee Relations	Mr E Jooste	Manager: Electrical Services	Mr J Rossouw
Manager: Governance Support	Vacant	Manager: Town Planning	Mr J V Brand
Manager: Property Administration	Ms S Kotze	Manager: Existing Housing	Mr W Nel
		Manager: New Housing Projects	Mr J J van Rooyen
<u>DIRECTOR: COMMUNITY SERVICES</u>	Mr M J Mhlom		
Manager: Environmental Services (East)	Mr D J C Steyn		
Manager: Environmental Services (West)	Ms Z Lesia		
Manager: Traffic Services	Vacant		
Manager: Disaster Management	Mr J J Durand		
Manager: Youth and Sport Development	Mr D Baadjies		

CONTACT DETAILS

<i>Ashton</i>	<i>Robertson</i>
Tel: 023 615 8000	Tel: 023 626 8200
Fax: 023 615 1563	Fax: 023 615 1563
E-mail: admin@breeland.gov.za	E-mail: admin@breeland.gov.za
<i>Bonnievale</i>	<i>Montagu</i>
Tel: 023 616 8000	Tel: 023 614 8000
Fax: 023 615 1563	Fax: 023 615 1563
E-mail: admin@breeland.gov.za	E-mail: admin@breeland.gov.za
McGregor	24 HOUR CALL CENTRE
Tel: 023 625 1613	0860 88 11 11
Fax: 023 625 1630	Website
E-mail: admin@breeland.gov.za	www.breeland.gov.za